

## **HIPAA**

### **HEALTH INSURANCE PORTABILITY & ACCOUNTABILITY ACT**

#### ***LESSON 1 ~ INTRODUCTION***

As a worker in the healthcare industry, you are affected by the Administrative Simplification Requirements of HIPAA. You are required by law to follow these rules. In 2009, the American Recovery and Reinvestment Act (ARRA) made changes to HIPAA. Individuals who obtain protected information without authorization can face criminal penalty. This includes employees at a hospital and Long Term Care Facilities. This course will help you comply with HIPAA. You will learn about:

- Which organizations are covered by HIPAA
- The penalties for violating HIPAA
- The Administrative Simplification Requirements of HIPAA and how to comply with each.

#### ***LESSON 2 ~ HIPAA OVERVIEW***

After completing this course, you should be able to:

- List the Administrative Simplification Requirements of HIPAA
- Identify organizations required to comply with HIPAA
- Specify penalties for violating HIPAA

#### ***LESSON 3 ~ TRANSACTIONS AND CODE SETS***

After completing this course, you should be able to:

- List eight electronic transactions covered under HIPAA
- Define each of these transactions
- Identify the medical code sets that should be used for electronic transactions under HIPAA

#### ***LESSON 4 ~ SECURITY***

After completing this course, you should be able to:

- List general HIPAA security standards
- List administrative, physical, and technical security standards under HIPAA
- Identify steps for complying with each standard

#### ***LESSON 5 ~ UNIQUE IDENTIFIERS***

After completing this course, you should be able to identify the unique employer identifier used under HIPAA.

#### ***LESSON 6 ~ PRIVACY***

After completing this course, you should be able to:

- List uses and disclosures of PHI allowed under the HIPAA Privacy Rule
- Recognize what must be included in written permission for uses and disclosures
- Define 'minimum necessary' use or disclosure
- List individual patient rights under HIPAA